

# *Function Kit*



*Parklake*

# Function Kit

*The Parklake is unique among conference venues, surrounded by beautiful parklands housing six private conference rooms which can accommodate groups of all sizes from intimate meetings to large presentations, celebration dinners and everything in between.*

*The easily accessible rooms are spacious and comfortable, with climate control in every room and some with balconies allowing guests to enjoy the fresh air, free onsite car parking is also provided.*

## Room Capacities

ROOM NAME	SIZE (M2)	HEIGHT (M)	BANQUET	THEATRE	CLASSROOM	BOARD	COCKTAIL
PARKVIEW FLOOR	340	2.97	200	300	150	-	400
PARKVIEW ROOM 1	148	2.97	80	120	60	50	120
PARKVIEW ROOM 2	84	2.97	50	50	20	25	80
PARKVIEW ROOM 3	82	2.97	50	50	20	25	80
POOL BOARDROOM	34	2.90	-	30	20	20	-
CRYSTAL ROOM 1 & 2	114	2.90	120	85	30	40	60
CRYSTAL ROOM 3	34	2.90	-	-	-	14	15
CRYSTAL ROOM 1	75	2.90	40	50	15	15	15
CRYSTAL ROOM 2	40	2.90	80	100	30	35	60

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## ***Room Hire Fees***

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**PARKVIEW FLOOR - \$1,000**

**PARKVIEW ROOM 1 - \$320**

**PARKVIEW ROOM 2 - \$280**

**PARKVIEW ROOM 3 - \$280**

**PARKVIEW BOARDROOM - \$250**

**POOL BOARDROOM - \$250**

**CRYSTAL ROOM 1 - \$350**

**CRYSTAL ROOM 2 - \$550**

**CRYSTAL ROOM 3 - \$250**

**CRYSTAL ROOM 1, 2, 3 - \$1250**

**CRYSTAL ROOM 1, 2 - \$850**

*\*Some catering packages are inclusive of room hire, please liaise with our Function Manager*

***Email*** [functions@parklake.com.au](mailto:functions@parklake.com.au)  
481 Wyndham Street, Shepparton VIC 3630

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## Equipment

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*The Parklake Hotel has an extensive range of equipment in house to ensure your function is a success. If there is an item not listed below that you require during your function, please do not hesitate to contact us and we will be happy to source this for you.*

EQUIPMENT	COST PER DAY
PROJECTOR SCREEN	NO CHARGE
WHITEBOARD & MARKERS	NO CHARGE
FLIPCHART WITH PAPER	\$50
LECTERN	NO CHARGE
DANCE FLOOR	NO CHARGE
TELEPHONE HANDSET	CALL COSTS
HAND HELD MICROPHONE	\$75
LAPEL MICROPHONE	\$75
LAPTOP COMPUTER	\$165
DATA PROJECTOR	\$165
SPEAKERS	\$100
TV/DVD PLAYER	\$165

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## Car Parking

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*The Parklake has extensive car parking facilities with over 100 car parking bays as well as free all-day street parking at the front and rear of the property*

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## *Accommodation*

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*Your function experience can be further enhanced by access to 100 accommodation rooms, located in Shepperton's prime location overlooking picturesque Lake Victoria, only a few minutes' walk from a vibrant CBD, wonderful shopping and attractions.*

*We offer a variety of room types such as apartments, spa rooms and suites. All rooms are equipped with a pillow top King or Queen size bed, 42" LED TV with Austar, free high-speed Wi-Fi, reverse cycle air conditioning, plus tea and coffee making facilities.*

*The property features an indoor swimming pool, spa, sauna and gym.*

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## *Breakfast*

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### **PLATED BREAKFAST (\$28 per person)**

*Toasted Bread / Scrambled Eggs / Crispy Bacon / Hash Browns / Grilled Tomatoes / Mushrooms /  
Classic and Herbal Tea, Coffee and Juice Station*

### **CONTINENTAL BUFFET (\$20 per person)**

*Breakfast Cereals / Fresh Seasonal Fruit / Danish Pastries / Yoghurts / Toasted or Fresh Breads /  
Classic and Herbal Tea, Coffee and Juice Station*

### **FULL BUFFET (\$25 per person)**

*Toasted Bread / Scrambled Eggs / Crispy Bacon / Hash Browns / Grilled Tomatoes / Mushrooms / Breakfast Cereals  
/ Fresh Seasonal Fruit / Danish Pastries / Yoghurts /  
Classic and Herbal Tea, Coffee & Juice Station*

The logo for Parklake, featuring a large, stylized, white script letter 'P' on a dark, textured background. The word 'arklake' is written in a clean, white, sans-serif font to the right of the 'P'.



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## Conference

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### DAY PACKAGES

#### **Half Day Packages (\$45 per person)**

*Continuous classic and herbal tea selection and coffee buffet*

*Morning Tea – 1 selection*

**AND**

*Working Lunch – Working lunch with 2 selections*

**OR**

*Working Lunch – Working lunch with 2 selections*

**AND**

*Afternoon Tea – with 1 selections*

#### **Full Day Packages (\$55 per person)**

*Continuous classic and herbal tea selection and coffee buffet*

*Morning Tea – 1 Selection*

**AND**

*Working Lunch – Working lunch with 2 selections*

**AND**

*Afternoon Tea – 1 Selection*

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## Conference (continued)

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### MORNING AND AFTERNOON TEA

*scones with jam & cream  
assorted slices  
mini sweet or savoury muffins  
danishes  
ham & cheese filled mini croissants  
bircher muesli cups  
fresh fruit platter  
antipasto & cheese plate*

**1 Item** \$12 per person / **2 Items** \$17 per person / **3 items** \$22 per person

### LUNCH

#### **Sandwich Platters (\$20 per person)**

*includes classic and herbal tea selection, coffee & basic sandwiches*

#### **Working Lunch**

*includes an assortment of deli sandwiches and wraps, classic & herbal tea selection and coffee  
and with your choice of:*

*party pies / sausage rolls / crispy coated chicken / marinated skewers / calamari rings / individual salad,  
risotto, pasta or stir fry / vegetarian frittata / soup / antipasto & cheese plate / fruit platter / dessert cups  
(mini eton mess & mini chocolate brownie)*

**2 Selections** \$35 per person / **3 Selections** \$38 per person / **4 Selections** \$41 per person  
*includes classic and herbal tea selection & coffee*

*\*If no selection is made Chef's selection will be applied. Options can be individually tailored to your specific requirements.*

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## Cocktail

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### COLD SELECTION

*fresh tomato & basil bruschetta / thai beef & cucumber cups /  
roasted vegetable frittata / rice paper rolls / smoked salmon mousse on croutons /  
tomato and bocconcini skewers / sushi rolls*

### HOT SELECTION

*herb & garlic crumbed chicken tenderloins / flame-grilled meatballs /  
feta & spinach pastries / mini party pies / battered fish with tartare / sausage rolls /  
vegetarian spring rolls with sweet chilli (2) / vegetarian samosas (2) / panko crumbed calamari /  
mini quiche / stuffed mushrooms / pumpkin & cheese arancini /  
moroccan chicken skewers / corn croquettes*

### SUBSTANTIAL SELECTION (additional \$4 per person)

*individual pasta / individual risotto / fish & chips box / individual salad*

### SWEET SELECTION

*sticky date cups / strawberry and cream / coffee tiramisu /  
chocolate brownie / eton mess / pannacotta / lemon tart*

**3 Selections** \$26 per person / **6 Selections** \$36 per person / **9 Selections** \$46 per person

*\*Surcharge of \$2.00 per item applies to options indicated. If no selection is made Chef's selection will be applied.  
Options can be individually tailored to your specific requirements.*

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## ***Lunch and Dinner***

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### **PRE AND POST MEAL PLATTERS**

**\$25 Per Person**

*add on to any lunch or dinner package as a starter or finisher to your menu*

### **ANTIPASTO**

*english ham, salami, prosciutto, olives, sundried tomatoes, roasted capsicum, feta, cheddar, crusty bread & selection of dips*

### **CHEESE PLATE**

*assorted cheese, served with fruit, nuts, and crackers*

### **FRESH SEASONAL FRUIT PLATTER**

*assorted fresh sliced fruit*

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## **Set Menu**

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### **STANDARD PACKAGE**

*Served alternate drop*

#### **2 Course (\$70 per person)**

*Entrée and Main **OR** Main and Dessert  
with bread rolls, classic and herbal tea & coffee*

#### **3 Course (\$80 per person)**

*Entrée, Main and Dessert  
with bread rolls, classic and herbal tea & coffee*

### **DELUXE PACKAGE**

#### **2 Course (\$89 per person)**

*Main and Entrée **OR** Main and Dessert  
with bread rolls, classic and herbal tea & coffee*

#### **3 Course (\$99 per person)**

*Entrée, Main and Dessert  
with bread rolls, classic and herbal tea & coffee*

*Complimentary room hire applies to dinner functions with 50 or more guests. All menus can be individually tailored to your requirements*

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## Entree

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### STANDARD MENU

#### **Salt & Pepper Calamari**

*lightly dusted in sea salt and cracked pepper, served with garlic aioli, lime wedge and petite salad*

#### **Satay Chicken Skewers**

*with fresh garden salad and satay sauce*

#### **Vegetable Stir Fry**

*vegetable medley with light sweet chilli sauce*

#### **Pumpkin & Feta Lasagne**

*roasted pumpkin, feta, spinach and fresh herbs with a béchamel sauce, served with a garden salad*

### DELUXE MENU

#### **Szechuan Calamari**

*with an asian slaw, lemon and sambal chilli*

#### **Marinated Chicken Salad**

*chicken tenderloins, avocado, potato, cucumber, onion, crunchy fried wonton & sour cream*

#### **Homemade Vegetable Gnocchi**

*roasted pumpkin, grilled asparagus, cherry tomatoes, garlic, spinach & a touch of cream*

#### **Prosciutto Croquettes**

*served with harrisa aioli*

#### **Medium Rare Thai Beef Salad**

*marinated beef with a herb, julienne cucumber, capsicum & tomato bouquet*

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## Main

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### STANDARD MENU

#### **Grilled Chicken Breast**

*tender chicken breast topped with a bacon, mushroom, spring onion and white wine sauce,  
served on paris mash & broccolini*

#### **Porterhouse Steak**

*beef porterhouse chargrilled medium topped with a brandy and cream peppercorn sauce,  
served with rosemary and garlic chat potatoes & broccolini*

#### **Grilled Barramundi**

*with rosemary & garlic chat potatoes, blistered cherry tomatoes and topped with a salsa verde*

#### **Vegetarian Risotto**

*with eggplant zucchini, cherry tomatoes, spring onion & rich napoli sauce*

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## **Main (Continued)**

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### **DELUXE MENU**

#### **Prosciutto Wrapped Chicken**

*chicken breast wrapped in prosciutto, stuffed with camembert & topped with a creamy pesto sauce, served with a feta and pumpkin risotto cake*

#### **Pan-Seared Salmon**

*fresh tasmanian salmon, served with a potato and corn cake, harrisa puree & sauteed spinach*

#### **Scotch Fillet of Beef**

*medium cooked tender scotch fillet served with buttered kipfler potatoes and broccolini*

#### **Slow Cooked Lamb**

*marinated lamb shoulder, slow cooked for 8 hours in garlic & rosemary, served with paris mash and broccolini*

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## **Dessert**

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### **STANDARD MENU**

#### **White Chocolate & Passionfruit Tart**

*individual tarts filled with white chocolate & passionfruit ganache, served with chantilly cream*

#### **Lemon Tart**

*zesty tart served with berry compote & double cream*

#### **Mini Pavlova**

*delicate mini pavlova with passionfruit syrup & fresh fruit salad*

### **DELUXE MENU**

#### **Baci Kiss**

*chocolate ice cream rolled in crushed pistachio and hazelnuts, served with warm chocolate sauce & cream*

#### **Choc-Hazelnut Pudding**

*warm pudding served with hot fudge sauce, toffee & vanilla ice cream*

#### **Individual Apple & Pear Crumble**

*served with vanilla ice cream & chantilly cream*

#### **Sticky Date Pudding**

*warm pudding with butterscotch sauce & vanilla ice cream*

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## ***Buffet (\$69 per person)***

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*warm bread rolls, classic and herbal tea & coffee*

### **SIDES**

#### ***selection of three***

*seasonal salad  
mashed potatoes  
roasted chat potatoes  
steamed rice  
seared vegetables  
roasted vegetables*

### **HOT DISHES**

#### ***selection of two***

*beef bolognaise sauce, served with pasta  
lamb roast  
beef lasagne  
pork roast  
chicken yellow curry (mild)  
ratatouille, served with pasta*

### **DESSERT**

#### ***selection of two***

*sticky date pudding  
individual pavlova & chantilly cream  
lemon tart  
fresh fruit salad*

*\*Minimum of 20 guests. Menus can be individually tailored to your specific requirements.*

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