

Function Kit



Parklake

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The Parklake is unique among conference venues, surrounded by beautiful parklands housing six private conference rooms which can accommodate groups of all sizes from intimate meetings to large presentations, celebration dinners and everything in between.

The easily accessible rooms are spacious and comfortable, with climate control in every room and some with balconies allowing guests to enjoy the fresh air, free onsite car parking is also provided.

Room Capacities

ROOM NAME	SIZE (M2)	HEIGHT (M)	BANQUET	THEATRE	CLASSROOM	BOARD	COCKTAIL
PARKVIEW FLOOR	340	2.97	200	300	150	-	400
PARKVIEW ROOM 1	148	2.97	80	120	60	50	120
PARKVIEW ROOM 2	84	2.97	50	50	20	25	80
PARKVIEW ROOM 3	82	2.97	50	50	20	25	80
POOL BOARDROOM	34	2.90	-	30	20	20	-
CRYSTAL ROOM 1 & 2	114	2.90	120	85	30	40	60
CRYSTAL ROOM 3	34	2.90	-	-	-	14	15
CRYSTAL ROOM 1	75	2.90	40	50	15	15	15
CRYSTAL ROOM 2	40	2.90	80	100	30	35	60

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Room Hire Fees

PARKVIEW FLOOR - \$1,000

PARKVIEW ROOM 1 - \$320

PARKVIEW ROOM 2 - \$280

PARKVIEW ROOM 3 - \$280

PARKVIEW BOARDROOM - \$250

POOL BOARDROOM - \$250

CRYSTAL ROOM 1 - \$350

CRYSTAL ROOM 2 - \$550

CRYSTAL ROOM 3 - \$250

CRYSTAL ROOM 1, 2, 3 - \$1250

CRYSTAL ROOM 1, 2 - \$850

**Some catering packages are inclusive of room hire, please liaise with our Function Manager*

***Email functions@parklake.com.au
481 Wyndham Street, Shepparton VIC 3630***

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Equipment

The Parklake Hotel has an extensive range of equipment in house to ensure your function is a success. If there is an item not listed below that you require during your function, please do not hesitate to contact us and we will be happy to source this for you.

EQUIPMENT	COST PER DAY
PROJECTOR SCREEN	NO CHARGE
WHITEBOARD & MARKERS	NO CHARGE
FLIPCHART WITH PAPER	\$50
LECTERN	NO CHARGE
DANCE FLOOR	NO CHARGE
TELEPHONE HANDSET	CALL COSTS
HAND HELD MICROPHONE	\$75
LAPEL MICROPHONE	\$75
LAPTOP COMPUTER	\$165
DATA PROJECTOR	\$165
SPEAKERS	\$100
TV/DVD PLAYER	\$165

Car Parking

The Parklake has extensive car parking facilities with over 100 car parking bays as well as free all-day street parking at the front and rear of the property

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Accommodation

Your function experience can be further enhanced by access to 100 accommodation rooms, located in Shepperton's prime location overlooking picturesque Lake Victoria, only a few minutes' walk from a vibrant CBD, wonderful shopping and attractions.

We offer a variety of room types such as apartments, spa rooms and suites. All rooms are equipped with a pillow top King or Queen size bed, 42" LED TV with Austar, free high-speed Wi-Fi, reverse cycle air conditioning, plus tea and coffee making facilities.

The property features an indoor swimming pool, spa, sauna and gym.

Breakfast

SIMPLE BREAKFAST (\$17 per person)

Danish Pastries | Filled Croissants | Fresh Seasonal Fruit Classic and herbal tea, coffee and juice station

PLATED BREAKFAST (\$26 per person)

Toasted Bread | Scrambled Eggs | Crispy Bacon | Hash Browns | Grilled Tomatoes | Mushrooms Classic and herbal tea, coffee and juice station

CONTINENTAL BUFFET (\$19 per person)

Breakfast Cereals | Fresh Seasonal Fruit | Danish Pastries| Yoghurts | Toasted or Fresh Breads Classic and herbal tea, coffee and juice station

FULL BUFFET (\$24 per person)

Toasted Bread | Scrambled Eggs | Crispy Bacon | Hash Browns | Grilled Tomatoes | Mushrooms Breakfast Cereals | Fresh Seasonal Fruit | Danish Pastries| Yoghurts

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Conference

DAY PACKAGES

Half Day Packages (\$35 per person)

Continuous classic and herbal tea selection and coffee buffet

Morning Tea – 1 Selection

OR

Working Lunch – Working lunch with 2 selections

OR

Working Lunch – Working lunch with 2 selections

Full Day Packages (\$45 per person)

Continuous classic and herbal tea selection and coffee buffet

Morning Tea – 1 Selection

OR

Working Lunch – Working lunch with 2 selections

OR

Afternoon Tea – 1 Selection

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Conference (continued)

MORNING AND AFTERNOON TEA

Scones with jam & cream Assorted slices

Sweet or savoury muffins

Danishes

Ham and cheese filled mini croissants

Bircher muesli and yoghurt cups

Fresh fruit platter

Antipasto & cheese plate

Includes classic and herbal tea selection and coffee

1 Item \$10 per person | **2 Items** \$15 per person | **3 items** \$20 per person

LUNCH

Light Lunch (\$16.50 per person)

Includes classic and herbal tea selection and coffee and basic sandwiches

Working Lunch (\$17.50 per person)

Includes an assortment of deli sandwiches and wraps, classic & herbal tea selection and coffee and with your choice of:

Party pies | Sausage rolls | Crispy coated chicken | Marinated skewers | Crumbed calamari | Individual salad, risotto, pasta or stir fry | Vegetarian frittata | Soup (pumpkin or chicken and leek) | Antipasto and cheese plate | Fruit platter | Dessert cups (mini sticky date or mini brownie)

2 Selections \$22 per person | **3 Selections** \$25 per person | **4 Selections** \$28 per person

**If no selection is made Chef's selection will be applied. Options can be individually tailored to your specific requirements.*

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Cocktail

COLD SELECTION

*Fresh tomato & basil bruschetta | Spicy Beef and cucumber cups | Vegetarian skewers |
Roasted vegetable frittata | Chicken or prawn rice paper rolls | *Aromatic prawn and saffron spoon |
*Smoked salmon on chive blini | * Mixed nori rolls*

HOT SELECTION

*Tomato & camembert arancini balls | Herb & garlic crumbed chicken tenderloins | Flame grilled meatballs |
Satay chicken skewers | Feta & spinach pastries | Salt & pepper calamari with lime aioli |
Mini party pies | Beer | battered fish with tartare | Cherry tomatoes wrapped in chorizo |
House made sausage rolls | Vegetarian spring rolls with sweet chilli (2) | Vegetarian samosas (2) |
Panko crumbed calamari | Mini quiche | *Salmon & scallop skewers |
Stuffed mushrooms with capsicum, eggplant, zucchini | *1/2 Shell scallops with pancetta & leek (GF)*

SUBSTANTIAL SELECTION (additional \$4 per person)

*Lamb slider | Individual pasta | Chicken slider | Individual risotto | Fish & chips box |
Individual stir fry Assortment of traditional pizzas | Individual salad*

SWEET SELECTION

*Sticky date cups | Chocolate tiramisu | Strawberry and cream | Coffee tiramisu |
Chocolate brownie | White chocolate and raspberry cheesecake | Eton mess |
Pannacotta (salted caramel, chai or mango) | Lemon tart*

3 Selections \$15 per person | 6 Selections \$25 per person | 9 Selections \$35 per person

**Surcharge of \$2.00 per item applies to options indicated. If no selection is made Chef's selection will be applied.
Options can be individually tailored to your specific requirements.*

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Lunch and Dinner

PRE AND POST MEAL PLATTERS

Add on to any lunch or dinner package as a starter or finisher to your menu

SEAFOOD (\$24 per person)

A selection of hot and cold seafood including smoked salmon, king prawns, panko crumbed prawns & calamari, oysters and market available fresh fish

ANTIPASTO (\$18 per person)

English ham, salami, prosciutto, olives, sundried tomatoes, roasted capsicum, feta, cheddar, crusty bread & selection of dips

CHEESE PLATE (\$14 per person)

Assorted cheese, served with fruit, nuts, and crackers

FRESH SEASONAL FRUIT PLATTER (\$12 per person)

Assorted fresh sliced fruit

BREAD SELECTION (\$8 per person)

Garlic bread, and toasted bread with dips

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Set Menu

STANDARD PACKAGE

Served alternate drop

2 Course (\$55 per person)

*Entrée and Main **OR** Main and dessert
With bread rolls and classic and herbal tea and coffee*

3 Course (\$65 per person)

*Entrée, main and dessert
With bread rolls and classic and herbal tea and coffee*

DELUXE PACKAGE

2 Course (\$70 per person)

*Main and entrée **OR** Main and dessert
With bread rolls and classic and herbal tea and coffee*

3 Course (\$80 per person)

*Entrée, main and dessert
With bread rolls and classic and herbal tea and coffee*

Complimentary room hire applies to dinner functions with 50 or more guests. All menus can be individually tailored to your requirements

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Entree

STANDARD MENU

Salt & Pepper Calamari

Lightly dusted in sea salt and cracked pepper, served with garlic aioli, lime wedge and citrus salad

Crispy Coated Chicken

Chicken tenderloins with fresh garden salad and sweet chilli aioli

Vegetable Risotto

Served with a creamy basil pesto, asparagus and sundried tomatoes and garlic

Pumpkin & Feta Lasagne

Roasted pumpkin, feta, spinach and fresh herbs with a béchamel sauce, served with a garden salad

DELUXE MENU

Salt & pepper calamari

With an Asian slaw, lemon and sambal chilli

Spicy Chicken Salad

Chicken tenderloins, avocado, potato, cucumber, onion, crunchy fried wonton and sour cream

Homemade Gnocchi

Roasted pumpkin, chicken, crispy bacon, garlic, spinach and a touch of cream

Duck & Vegetable Spring Rolls

With a sweet chilli and ginger dipping sauce, pickled vegetable salad

Medium rare Thai Beef Salad

Marinated beef with an herb, julienne cucumber, capsicum and tomato bouquet

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Main

STANDARD MENU

Grilled Chicken Breast

Tender chicken breast topped with a bacon, mushroom, spring onion and white wine sauce, served with crushed potatoes and sautéed spinach.

Porterhouse Steak

Beef porterhouse char grilled medium topped with a brandy and cream peppercorn sauce, served with rosemary and garlic chat potatoes and broccolini

Grilled Barramundi

Served with rosemary & garlic chat potatoes, blistered cherry tomatoes and topped with a salsa verde

Vegetarian Penne

Served in a pesto creamy sauce with sundried tomatoes, zucchini, asparagus and roasted capsicum with fresh herbs, finished with grated parmesan

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Main (Continued)

DELUXE MENU

Prosciutto wrapped Chicken

Chicken Breast wrapped in prosciutto, stuffed with camembert topped with a creamy garlic chive sauce, served with a fetta and pumpkin risotto cake

Pan Seared Salmon

Fresh Tasmanian salmon, served with a potato & corn cake, roasted capsicum, corn puree and pesto

Eye Fillet of Beef

Medium cooked tender eye fillet topped with a maple mushroom jus, served with a potato rosti, asparagus and blistered cherry tomatoes

Beef Scotch Fillet

Medium cooked tender scotch fillet topped with a maple mushroom jus, served with rosemary potatoes & broccolini

Slow Cooked Lamb

Marinated lamb shoulder, slow cooked for 8 hours in garlic & rosemary, served with Paris mash and broccolini

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Dessert

STANDARD MENU

Sticky Date Pudding

Warm pudding served with butterscotch sauce and vanilla ice cream

Duo of Chocolate Tart

Individual tarts filled with milk and white chocolate ganache, served with chocolate ice cream and berry coulis

Lemon Tart

Zesty tart served with berry compote and double cream

Mini Pavlova

Delicate mini pavlova with passionfruit syrup and fresh fruit salad

DELUXE MENU

Baci Kiss

Chocolate ice cream rolled in crushed pistachio and hazelnuts, served with warm chocolate sauce and cream

Choc-Hazelnut Pudding

Warm pudding served with hot fudge sauce, toffee and vanilla ice cream

Individual Apple & mixed Berries Crumble

Served with honey and macadamia ice cream and Chantilly cream

White chocolate & passion Fruit pannacotta

Topped with flaked almonds and Chantilly cream

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Buffet (\$60 per person)

Warm bread rolls - Classic and herbal tea, coffee

SIDES

selection of three

Cold meat platter including salamis, ham and prosciutto

Salad (Greek or Garden)

Mashed potatoes

Roasted chat potatoes

Rice

Seared vegetables

Roasted vegetables

HOT DISHES

selection of three

Beef Bolognese sauce, served with pasta

Slow cooked lamb

Beef roast

Pork roast with crackle

Chicken Yellow Curry (mild)

Pumpkin & fetta Lasagne

Ratatouille, served with pasta

DESSERT

selection of two

Sticky date pudding

Individual pavlova and Chantilly cream

Chai Pannacotta Tiramisu

Fresh fruit salad

**Minimum of 20 guests Menus can be individually tailored to your specific requirements*

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Acknowledement of Country

The Greater Shepparton area holds significant Aboriginal cultural heritage and is amongst the most culturally diverse municipalities in regional Victoria. Historically, there were eight tribes that occupied what is now known as Greater Shepperton;

We acknowledge and pay respects to the Yorta Yorta / Bangerang / Kalitheban / Wollithiga / Moira / Ulupna / Kwat Kwat / Yalaba Yalaba and Nguaria-iiliam-wurrung clans;

who are the Traditional Owners and ongoing custodians of the land.

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